

Unit 5 Page Road Sweet Briar Ind. Est. Norwich, NR3 2BX

Tel: 01603 484999 Fax: 01603 484599 www.rhinosecurity.co.uk

USER INFORMATION FOR ALL MANUAL POSTS

Although the posts are very robust and should only require minimal maintenance, the locks and handles particularly are designed with certain low tolerances in order to foil attempts to break into the protected area by force.

Strict monitoring of all service calls over the last two years confirm that, apart from repairs due to vandalism or attempted break-ins, almost all could have been avoided by less aggressive operation, and in some cases blatant abuse of the posts.

It may help, particularly on 'multiple user' sites, to make all operators aware of the following points.

TO LIFT AND LOCK THE POST IN THE "UP" POSITION

- Making sure the post is unlocked twist handle anti-clockwise 1/4 turn until it is perpendicular with the lid hinge.
- Pull the post up as far as it will go following H&S advice on safe lifting practices. DO NOT RAM IT UP HARD AGAINST THE 'UP' POSITION. Turn the handle clockwise 1/4 turn until it stops. The handle should now be parallel to the lid hinge.
- Lock it in position by pressing the lock down until it clicks. The posts is now locked in the upright position.

TO UNLOCK AND LOWER THE POST INTO THE GROUND

- / Insert key and turn a 180 degrees. The lock should spring up about 3/4 of an inch when you have unlocked it.
- PREMOVE KEY <u>CAREFULLY</u> BY RETURNING IT TO THE ORIGINAL INSERTION POSITION ONLY THEN CAN IT BE WITHDRAWN. IT WILL HELP TO SLIGHTLY DEPRESS KEY WHILE DOING THIS.
- Taking the weight of the posts through the handle, twist it anti-clockwise 1/4 turn. You will now have the full weight of the post via the handle. **LOWER IT GENTLY** into the ground taking care not to catch your fingers around the lid area. **DO NOT DROP THE POST FROM ANY HEIGHT** as this will cause damage, especially to the lock, over a period of time.
- Remember to close the lid.

CAPS AND POST EXTENSIONS

The drill-proof locks are the same as those fitted to the posts and you lock and unlock them in the same way.



LOCK MAINTENANCE

A little time spent lubricating the locks with either Ambersil 40+, WD40 or similar silicone lubrication spray is recommended. Ideally this should be carried out weekly. Insert the straw that comes with the lubricant can into the slot in the top of the lock as this will help flush out any grit.

SHOULD THE LOCK BE VANDALISED WITH "SUPERGLUE"

This can be freed by using "Nitromors" paint stripper - taking the usual precautions when handling this corrosive material. When the glue has softened, rinse through with warm soapy water.

FOLDING LID MAINTENANCE

Periodic checks should be made to ensure that the lids are opening fully. Dust and dirt builds up behind the hinge and should be cleaned out using a screwdriver or similar tool. Lubricate with one of the lubricants mentioned above.

DAMAGE TO POSTS THROUGH RAMMING

If you are a victim of ram-raiding, it is possible that the post may be bent and hence unable to retract. Depending on the level of damage we can exchange the damaged inner section with a replacement should this be necessary. DO NOT attempt to force the post down as this will make it more difficult to effect a repair.

IN EXTREME WEATHER CONDITIONS

In the unlikely event of the locks freezing during extreme conditions, apply either warm soapy water or a spray of de-icer. Following this it is important to flush out the lock with one of the above mentioned lubricants to prevent freezing again.

If you have any further questions concerning these or other security products please telephone us so that we may continue to offer a personal service.

